

James T. Sanders

**James T. Sanders**  
16339 Forgehill Drive  
Garrettsville, OH 44231  
440.313.5355

**Education**

High School :

Notre Dame Cathedral Latin  
13000 Auburn Road  
Chardon, OH 44024

*Notre Dame Cathedral Latin is a Catholic, co-educational, college preparatory school. Their rigorous coursework and dedicated teachers prepare students for university and beyond.*

University :

Kent State University (Class of 2006)  
College of Communication and Information  
School of Communication Studies  
Interpersonal and Organizational Communication Major

*Kent State University offers an award winning Communication degree based on sophisticated research methods. Students graduate with the skills and knowledge they need to perform best in their fields, and have the diversity to work among people of all backgrounds.*

Description of Major:

The Interpersonal and Organizational Communication degree at Kent State University can best be described as Sociology and Psychology combined, with a focus on actual actions and words rather than scientific or biological reasoning for them. A primarily research oriented program, this degree teaches students to communicate and interact effectively with a variety of listeners. An emphasis is placed on building credibility and catering messages in an appropriate manner. Public speaking and working in groups is also a major focus.

*James T. Sanders*

## **Employment**

### **Punderson Manor Resort and Conference Center**

#### **Xanterra Parks and Resorts**

**October 1999 – July 2006**

(Fine Dining, Customer Service Based, Banquet and Resort Facility)

Contact: Mimi Napp: 440-564-9144

Duties:

Server, Bartender, Maintenance, Chef

My diverse experience at Punderson has helped me learn the basics of nearly every aspect of the restaurant and hotel business. I have intentionally worked in various departments over the years in order to gain first-hand knowledge of jobs I could potentially manage one day.

I have also learned invaluable communication and teamwork skills. I have interacted daily with a diverse public, and have learned how to develop goal-oriented plans with a team that has many different opinions. My leadership skills, along with my superior knowledge of the industry, have helped me to succeed time after time in these situations.

While having thousands of conversations with people of all different walks, I have learned to emotionally connect with guests based on the feelings and moods they convey to me. These skills have allowed me to sympathize with the sad, express joy with the excited, and turn a negative situation into a positive experience.

### **Finest Moments Photography**

**July 2006 – Current**

(One of a kind creative photography)

Contact: Mat Crawford: 440-371-2448

Duties:

Sales, Photography

As a sales representative at Finest Moments, I am in charge of exploring leads, setting up appointments, conducting appointments, following up, and being sure that the customers every need is met by the people who carry the duties out. It is important for me to be prompt, prepared, and friendly in order to be successful.

I also am in charge of photographing select accounts. Again, being prompt, prepared, and willing to work under constantly changing circumstances are crucial in order to be successful.

*James T. Sanders*

**Momentum Christian Church**

**July 2006 – Current**

Contact: James Fruits: 216-952-1151

Dan Smith: 216-952-2424

Duties:

Graphic Design, Music

My responsibilities include designing Sermon Slides, CD Labels, Logos, and any other print design needs for the Church. Projects are often under tight deadlines, and require coordination with many people on staff. Being able to conceptualize a design based on only a few ideas has been one of my greatest achievements. The designs I create ultimately stamp an image on the church, and it is my responsibility to be sure this image is correct.

**Forest City Design**

**October 2006 – Current**

Contact: Eric Sukalac: 440-413-8572

Duties:

Graphic Design, Web Design, Photography

A free-lance company set up by Eric Sukalac and I, our goal was to bring professional design, websites, and database systems to small companies. Our work has spanned from online sales websites to full product branding. We also have created full feature backend software for user updating. The skills I have acquired through this work have taught me organization, discipline, and time management in a deadline driven environment. I have completed large projects in a relatively small period of time, and have learned the struggles of working with unorganized and lackluster clients. I have taken on projects I wouldn't consider myself an expert on, and then forced myself to learn about the skills and rely on my team for assistance. Times like these have taught me that I should always raise the bar in my work, and not feel too prideful to ask for help when needed. In all cases, the outcome exceeded my expectations, and additionally made me more confident in my work.

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**WKSR – Kent State Student Run Radio Station  
Kent State University  
August 2003 – May 2005**

Duties:

On Air Personality, Show Production, Live Reads

I produced a one hour a week show featuring local music talents. My research brought me many popular bands in the Kent area and several times I interviewed the artists on my show. My organization skills, as well as my enthusiasm and motivation were among positive characteristics used. The work I did for WKSR gave me an entry level view of how a radio station is run as well as some experience in a different kind of creative outlet.

Related Skills:

Board Operation, Script Writing, Script Reading, Speaking Skills.

**Independently Contracted Employment**

**Web Developing**

-I have built many websites over the past several years, exhibiting my knowledge of HTML, CSS, and PHP. I have completed classes that have taught me to use Flash and JavaScript with ease. I am also independently studying PHP and MYSQL in more depth. My passion for aesthetically pleasing graphics and design fuels my creativity for building websites.

**Graphic Design**

-The rich culture and the strong influence of fine arts found on the Kent State University campus has cultivated my interest in Graphic Design, a field I have studied professionally and individually over the course of the last seven years. I have developed a strong knowledge of Adobe Photoshop and Illustrator, and have used my talents to create logos, flyers, business cards, stationery, and similar advertisement and promotional mediums for various organizations, from bands to training and development companies. I have a keen eye for what looks good and what design is appropriate for the project at hand. I understand that the image of anything that has a company's name on it is a direct reflection of that company, and I strive to be sure the right idea is conveyed.

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### **Music**

-A significant amount of my creativity has been birthed through my experiences in the music scene. I have been in several bands and thoroughly enjoy the creation, practicing, promoting, and performing that comes with such a commitment. I am fully capable of running any sound equipment used to amplify a musical group. I also play a multitude of instruments including guitar, piano, bass, and mandolin. Again, teamwork and people skills are developed through this real world experience.

### **Photography**

-My love of photography has driven me in many different ways. Serving as a step-stool into the graphic design world, the use of film to capture images has given me a creative framework. I have built and continually use my own film and print development room in my home. My work has been used for many different activities from personal to professional. I am currently working on a book featuring dilapidated barns in the countryside of Ohio.

*James T. Sanders*

**References**

Debbie Finomore	440-285-3697
Jared Roach	216-410-0251
James Fruits	216-952-1151
Christy Shrum	330-872-0798
Becky Roach	216-407-4629
Larry Sanders (relation)	440-548-5204